

University of Wisconsin- Stevens Point
Parking Advisory Board Bylaws

Article I- Name

- a. The name of this body shall be the Parking Advisory Board (hereafter, PAB).

Article II- Purpose

- a. The purpose of the PAB is to represent the interest of the students, faculty, and staff in the guidance of the university's parking auxiliary fee. The committee shall be the advisory body on parking, and will work to advise programs, policies, contracts, and budgets of parking services.

Article III- Responsibilities

- a. The responsibilities of the PAB will include, but are not limited to:
 - i. Gathering parking user input and addressing identified user concerns.
 - ii. Provide input on the budget and the policies for Parking Services.
 - iii. Provide input and advice on short and long-term plans of Parking Services and availability.

Article IV- Membership

- a. The PAB shall be composed of the following voting members:
 - i. Two students at large nominated by SGA for a one-year term.
 - ii. One non-traditional student nominated by SGA for a one-year term.
 - iii. One representatives nominated by RHA for a one-year term.
 - iv. One faculty member appointed by the Faculty Council Chair for a two-year term.
 - v. One academic staff member appointed by the Academic Staff Council Chair for a two-year term.
 - vi. One university staff member appointed by the University Staff Council Co-Chairs for a two-year term.
 - vii. One member of the Parking Services office appointed by the Director of Parking Services.
- b. The PAB shall also have a non-voting member each from Campus Reservations and Dining and Summer Conferences.
- c. Membership in the PAB is open without regard to age, race, creed, religion, color, handicap, socio-economic status, national origin, ancestry, sexual orientation, or political affiliation. All student members must be in good academic standing (above GPA of 2.0).
- d. Membership terms shall be from September 1st to May 31st of each academic year.
 - i. Any emergency parking decision that may need to be made over the summer session will be deferred to the Director of Parking Services, SGA President, and the Common Council Chair for action.

- e. Vacancies occurring during the term of office shall be filled by appointees selected by the represented groups.

Article V- Advisor

- a. The PAB shall have a permanent, non-voting advisory, the Director of Parking Services, or their designee.

Article VI- Chairperson

- a. The Chairperson shall be the SGA Student Life and Academic Affairs Director.
- b. The Chairperson shall insure that the body complies with the open meeting statutes of the State of Wisconsin.
- c. If absent, the Chairperson shall choose a delegate from the existing voting membership, and notify the board of his or her delegate with appropriate time. The Chairperson shall provide the designee with an agenda.
- d. The Chairperson can be recalled by the Board with a 2/3 majority vote of the total membership.
- e. The Chairperson shall meet with the advisor at least once per semester to set the agendas for meetings.

Article VII- Meetings

- a. The Chairperson, with consent of the Board, shall determine a regular meeting time that all members of the Board can attend.
- b. The Chairperson shall be responsible for reserving a room for the meetings.
- c. The Chairperson shall be responsible for taking minutes at each meeting.
- d. Any member may submit an agenda item in writing to the Chairperson no later than 24 hours after the publishing of the meeting agenda.
 - i. The meeting agenda must be published at least one week in advance of the next scheduled meeting.

Article VIII- Quorum

- a. Quorum for the PAB will be set at a majority of the voting members. If quorum is not met the Chairperson, with consent of the Board, may determine whether to proceed with an informal meeting of the group.
- b. An informal meeting cannot pass documents, alter the bylaws, elect nor recall a Chairperson, author an opinion, or undertake any other formal or official action.
- c. Anything requiring a vote will only require a majority to pass, unless stated otherwise in the bylaws.

Article IX- Jurisdiction

- a. The PAB will send all policy, policy suggestions, and recommendations concerning parking to the Director of Parking Services to consider all changes. If the Director of Parking Services does not implement a decision, then they will present written

reasoning to the PAB within 90 days, with a possible extension dependent on the decision.

- b. If the Director of Parking Services does not satisfy the PAB, with explanation the PAB may, upon majority vote, seek an appeal to the Vice Chancellor for Business Affairs.
- c. All policy suggestions to be implemented are to be distributed to all members, areas directly affected, the Director of Parking Services, and to the Vice Chancellor for Business Affairs.
- d. All PAB suggestions will be maintained and updated by the Director of Parking Services.

Article X- Amendments to the Bylaws

- a. Amendments to the PAB Bylaws must be presented in final form in writing to the PAB, and will be voted on at the following meeting. Amendments brought forward to the PAB must be adopted by a 2/3 majority of the total voting membership.
- b. There shall be a bylaw review to update and make changes as necessary every two years.

Approved SGA and Common Council: September 07, 2016